**Gen Ed Committee Meeting**

**April 3, 2012**

**3:00 p.m.**

**Graduate School Conference Room**

Present: Sue McLarry (NHP); Dan Marburger (BUS); Myleea Hill (COM); Rick Clifft (Engineering); Temma Balducci (FA); Rebecca Oliver (Honors); Jerry Ball (HSS); David Levenbach (HSS); Jeff Jenness (SCOM); Tanja McKay (SCOM); Lance Bryant (ED);

Absent: Lynita Cooksey (AAR); Bill Humphrey (AG) Josie Welsh (Assessment); Phyllis Pobst (HSS); Cecil Clark (Military Science); Timothy Norman (Military Science); Jill Simons (UC); Chris Collins (Secretary AAR)

Meeting was called to order at 3 p.m. by Sue McLarry, Chair of Gen Ed Committee.

Final draft of the core and criteria for Social Science courses was approved. See attached.

Discussion of the “General Education Course Review – Submission Form

Statement related to signature assignment needs a definition for signature assignment.

Some departments do not have a signature assignment for their general education courses. Discussion related to the data available if assessment is different for each section of general education courses in a department. Should there be a common assignment across sections of a course?

Discussion of how many of the goals should be assessed – one or two? For **Communicating Effectively** one of the goals is appropriate for written communication and one for oral communication.

Motion by David Levenbach and seconded by Jeff Jenness – Modify goal #1 for Communicating Effectively to an outcome appropriate for written and oral communication. Passed

Discussion related to how many syllabi should be submitted (already submitted in HLC Repository)

Will need core content for courses (is it on the syllabi??)

Need departmental requirements for persons qualified to teach the courses.

Meeting adjourned at 4pm.

Submitted by S. McLarry